

# Sarah Autumn Titus

## Education

// Michigan State University // Bachelor of Fine Arts in Studio Art // May 2013  
/ Concentration in Graphic Design  
/ Specialization in Advertising Design  
/ 2 years in Interior Design

## Employment

// Ciccone Vineyard & Winery // Manager & Event Coordinator // August 2013 – Current  
/ Oversee staff and general operation of the Tasting Room  
/ Solicit, plan and coordinate events and weddings  
/ Manage advertising, marketing and outreach materials

// Sarah Autumn Designs // Freelance Designer // June 2011 – Present  
/ Design event materials, brand identity, promotional materials and websites  
/ Photography and videography

// Charlevoix Venetian Festival // Event Coordinator & Graphic Designer // April 2007 – July 2013  
/ Coordinate 8 day multi-venue festival  
/ Design advertising and marketing materials  
/ Plan and oversee activities, staff and volunteers

// Elder Law of Michigan // Fundraising & Event Coordinator // March 2012 – May 2013  
/ Organize fundraising and business events  
/ Recognize donors and keep databases updated  
/ Design and develop outreach materials

// Elder Law of Michigan // Administrative Assistant // September 2009 – March 2012  
/ Answer phones, schedule appointments and prepare bulk mailings  
/ Clean-up and manage data

## Volunteer Work

// Traverse City Wine & Art Festival // Event Coordinator // June 2014  
/ Manage music stages, power, sound production and bands  
/ Assist with planning and day of activities for additional aspects of the festival

// Meridian Entertainment Group // Assistant Event Coordinator // July 2013 & July 2014  
/ Assist with event and backstage coordination at the National Cherry Festival  
/ Settle payment with bands after performances

// AIGA Portfolio Review // Event Coordinator // September 2012 – March 2013  
/ Research and place orders for catering and promotional items  
/ Maintain and follow a budget

## Activities

// AIGA Detroit // Supporting Member // September 2012 – Present

// AIGA MSU Student Group // Event Coordinator // September 2012 – May 2013  
/ Attended Portfolio Day / March 2013

// Mid-Michigan Creative Alliance // Supporting Member // September 2012 – May 2013  
/ Attended Studio Tours / November 2012

## Exhibitions

// Cover the Walls and Fill the Halls // Studio Art Undergraduate Show // April 2013

// On the Horizon // AIGA MSU Student Group Exhibition // April 2013

// Slap Some Type on It // BFA Senior Exhibition // April 2013

// University Undergraduate Research & Arts Forum // iPad Application Design // April 2013

// Beauty in the Breakdown // Solo Video Installation Exhibition // November 2012

// Special Topics: An Exhibition // Drawing and Mixed Media Exhibition // October 2012

## Skills

// Adobe Creative Suite 3–6  
/ InDesign / Illustrator / Muse / Photoshop / After Effects

// Apple Platform & Software  
/ Final Cut Pro / CAD

// Microsoft Platform & Software  
/ Word / Excel / Powerpoint / Publisher / Access

// Personal Skills  
/ Group Collaborations / Leadership / Organization / Canon DSLR

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